



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, May 4, 2020**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino (*via video conferencing*), Alderman Doug Shelton

Not Present: Alderman Kim Cress

Staff: Town Manager Larry Smith, Town Attorney Chip Short (*via video conferencing*), Town Clerk Aubrey Smith, Town Planner Steve Blount, Fire Chief/ Maintenance Supervisor Jason Hord, Finance Officer Shelly Shockley, Police Chief Mark Cook (*via video conferencing*)

Call to Order: Mayor Feather called the meeting to order at 7:00 p.m.

Determination of Quorum: Mayor Feather determined there was a quorum present after Board members attending both in person and remotely made their presence known.

1. Approval of the Agenda

ACTION: Mayor Pro Tem Linker made a motion to approve the agenda as presented. Alderman Shelton seconded the motion. The motion passed with all in favor.

2. Approval of the Consent Agenda

A. Approval of the Minutes

1) Regular Meeting Minutes April 6, 2020

B. Interlocal Agreement for Provision of Personal Protective Equipment (PPE)

C. Departmental Reports (*Reports in Board packet*)

D. Financial Reports (*Reports in Board packet*)

ACTION: Alderman Shelton made a motion to approve the consent agenda as presented. Alderman Costantino seconded the motion. The motion passed with all in favor.

3. Citizen Comments - There were no citizen comments.

4. Guests and Presentations

GQFD Auxiliary Vice-President Brittany Barnhardt – Fundraiser – postponed until June Meeting

5. Town Events

- **Dumpster Days** – 5/7 & 5/8 9:00 a.m. – 3:00 p.m., 5/9 8:00 a.m. – 1:00 p.m.

Chief Hord reminded the Board that the dumpsters will be open to Town residents only. He listed items that would not be accepted and reviewed precautions his staff will be taking.

6. Town Manager's Update

Mr. Smith commended staff for being able to complete projects, even those working from home. He passed out and reviewed an amended Town Hall project update which included an updated option for a 3rd Fire Department bay door.

Mr. Smith also shared the health insurance renewal rates for Town staff. There will be no changes to coverage, but an out of pocket overage will be addressed with an HRA.

Alderman Shelton asked for a FEMA grant update. Chief Hord shared that there were no changes. The target date is still October.

New Business

7. Rezoning 316 S. Main Street Property

Mr. Blount reviewed his PowerPoint presentation on the requested rezoning with the Board. He reviewed the zoning of the adjacent properties and the overview.

A. Open Public Hearing

Mayor Feather opened the public hearing at 7:16 p.m.

B. Public Comments

- Ginger Lovette, 305 S. Main Street, Granite Quarry – opposed the rezoning (*Mr. Blount shared the email sent from Ms. Lovette and stated her opposition to the project*).

C. Close Public Hearing

Mayor Feather closed the public hearing at 7:17 p.m.

D. Board Discussion and Decision

There was no Board discussion.

ACTION: Mayor Pro Tem Linker made a motion to approve the rezoning of the rear portion of parcel 351 039 from LI to RH. Alderman Costantino seconded the motion. The motion passed with all in favor.

ACTION: Alderman Costantino made a motion to adopt the Statement of Consistency. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

Statement of Consistency: In voting to approve the proposed rezoning of the property, the Granite Quarry Board of Aldermen does find this decision to be in the best interest of the public and to be consistent in general with policies stated in the Town's Comprehensive Plan.

8. Discussion Town Hall Upgrades Project

Mr. Smith reviewed the status of the Town Hall Upgrades project and presented the Board with specific answers to questions they had regarding timing and potential issues. He also clarified information regarding the Fund Balance and asked for Board feedback on what options to pursue.

a.	Thursday, May 7	9am – 3pm	Dumpster for Residents
b.	Friday, May 8	9am – 3pm	Dumpster for Residents
c.	Saturday, May 9	8am – 1pm	Dumpster for Residents
d.	Monday, May 11	6:00 p.m.	Planning Board
e.	Wednesday, May 13	6:00 p.m.	Virtual CCOG Board of Delegates Meeting
f.	Monday, May 18	5:00 p.m.	Parks, Events, and Recreation Committee
g.	Monday, May 18	5:30 p.m.	Zoning Board of Adjustment
h.	Tuesday, May 19	3:30 p.m.	Revitalization Team

- | | | |
|----------------------|-----------|-------------------------------------|
| i. Thursday, May 21 | 8:00 a.m. | Virtual Rowan Chamber PIP Breakfast |
| j. Monday, May 25 | | Memorial Day – Office Closed |
| k. Wednesday, May 27 | 5:30 p.m. | Cabarrus-Rowan County MPO Meeting |

Adjourn

ACTION: Mayor Pro Tem Linker made a motion to adjourn. Alderman Shelton seconded the motion. The motion passed with all in favor.

The meeting ended at 8:07 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk

NORTH CAROLINA

ROWAN COUNTY

**INTERLOCAL AGREEMENT FOR PROVISION OF PERSONAL PROTECTIVE
EQUIPMENT (PPE)**

This Interlocal Agreement ("Agreement") is made this the 20th day of April, 2020, by and between the County of Rowan, ("County"), a North Carolina body politic and the Town of Granite Quarry, North Carolina, a municipal corporation ("Municipality").

RECITALS:

WHEREAS, on March 10, 2020, North Carolina Governor Roy Cooper declared a state of emergency for the purposes of activating emergency planning for the Covid-19 pandemic; and

WHEREAS, on March 20, 2020, Rowan County Board of Commissioners Chair Greg Edds declared a state of emergency for the purposes of activating local emergency planning for the Covid-19 pandemic;

WHEREAS, the County has been able to procure certain PPE necessary for the protection of county first responders and staff and is willing to make such PPE available at cost, including procedural masks, N-95 masks, gloves, gowns and face shields to the extent the County has sufficient inventory;

WHEREAS, due to certain Federal Emergency Management Agency (FEMA) reimbursement rules and restrictions, the County must charge all Municipalities for any PPE made available to them; provided, however, each participating Municipality may submit its expenses under appropriate FEMA reimbursement programs but the County cannot make any guaranty of such reimbursement; and

WHEREAS, it is the intent of County and Municipality that any purchase made hereunder is made specifically for Covid-19 pandemic response and such purchase is necessary for the Municipality to safely protect its first responders and staff and reduce the risk of community spread of Covid-19.

NOW WHEREFORE, in consideration of the mutual promises contained herein the parties hereto agrees as follows:

1. County and the Municipality each represent to the other that it has received or will receive the appropriate approvals of its respective board and that by signing below each is authorized to enter into this Interlocal Agreement and the same shall be valid and binding on each of them.
2. Municipality may request PPE inventory from County, and the County will make such PPE available at its actual cost to the extent such PPE is available. The

County's actual cost shall be that cost paid by the county per unit of PPE transferred to the Municipality as reflected on the County's invoice for such PPE.

3. The parties understand that the County may not be able to provide all of the requested PPE based on overall County needs and availability.
4. Payments shall be due within thirty (30) days of the date of delivery of the PPE.
5. The County cannot guaranty the fitness of any PPE for the intended purposes of the Municipality, so each purchasing Municipality should inspect the PPE prior to any transfer, and by accepting the PPE each Municipality waives any right of objection and all claims it may have against the County related to its use of the PPE. Furthermore, each Municipality is responsible for use according to OSHA and current CDC guidance, specifically including fit testing the N95 users and training in appropriate wear and use of all PPE for users.
6. The County hopes to enter into an agreement with local medical providers for Covid-19 testing of its first responders and employees that will include both "rapid" testing and same day testing. To the extent any such testing program is available to the County with sufficient capacity to also test for Municipalities, the County may make such testing available at its actual cost subject to the same provisions as Paragraph 2 above.
7. This is the entire Agreement between the Parties, and the same may be executed in multiple originals. Any amendments to this Agreement must be in writing and approved by each Party's respective Boards.
8. This Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina and venue for any and all actions arising out of this Agreement shall be Rowan County, North Carolina.

{Signature Page Follows}

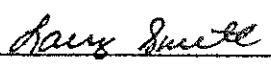
IN WITNESS WHEREOF, each of the parties has duly executed this Interlocal Agreement for the provision of PPE and testing as of the date first written above.

COUNTY

BY: 

Its: Manager

MUNICIPALITY

BY: 

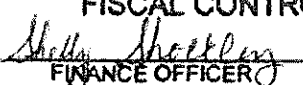
Its: Manager

This instrument has been pre-audited in the manner required by the Local Government and Fiscal Control Act.

Name: Shelly Shockley

Its: Finance Officer

"THIS INSTRUMENT HAS BEEN
PREAUDITED IN THE MANNER
REQUIRED BY THE LOCAL
GOVERNMENT BUDGET AND
FISCAL CONTROL ACT."

 4/20/2020
FINANCE OFFICER DATE

Admin

From: Ginger Lovette <lovetteginger@yahoo.com>
Sent: Saturday, April 18, 2020 10:43 PM
To: Planner
Subject: Rezoniong and Site Plan Parcel 3510039

I am Ginger Lovette at 305 S. Main St. Granite Quarry.

Got the Letter

316 S. Main is right across the street. I am looking at it right now.

It says rear portion of the property?

I sure hope it would not be FACING Main St.. That would be ugly.

I do not like the idea. -- Three separate buildings with eight units per building.. That is 24 units.

That is ALOT of people . ALOT of Cars and Traffic.. There is ALREADY A LOT OF TRAFFIC COMING IN AND OUT OF ROWAN STREET. I can hear and see it from my house inside and outside when gardening.

I hope and pray that everybody else you send a letter to will reject this proposal.

I will not be able to attend the meeting because of the virus. So I really hope this email will be considered in the process.

Thank you so much !

Ginger



CAPITAL PROJECT ORDINANCE

2020-06

TOWN OF GRANITE QUARRY, NC TOWN HALL UPGRADES PROJECT

BE IT ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted, *as amended May 4, 2020*:

Section 1: The Project authorized is the Town Hall Upgrades Project, located at 143 North Salisbury GQ Avenue, Salisbury, North Carolina 28146. Upgrades to the grounds and landscaping are to include sealing the south parking lot, repaving the north parking lot, landscaping in the front of the building and the Fire Department entrance median, and irrigation for the area surrounding the electronic information sign and the front of building. Upgrades to the building are to include second floor faux windows, column panels and canopy lettering, landscaping light poles, flag light and flashing cap, *and addition of a 3rd Fire Department bay door.*

Section 2: The officers of this unit of government are hereby directed to proceed with the capital project within the terms of this project ordinance and the budget contained herein.

Section 3: The following amounts are appropriated for the capital project:

Engineer or Architect Fees	\$	23,000	25,650
Construction Costs		276,999	378,153
Total Appropriations	\$	299,999	403,803

Section 4: The following revenues are anticipated to be available to complete this project:

Fund Balance Appropriated	\$	390,750	403,803
Total Revenues	\$	390,750	403,803

Section 5: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of all state and federal regulations.

Section 6: Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7: The Finance Officer is directed to report on the financial status of each project element in Section 3 of this ordinance on a quarterly basis.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board until this project is complete.

Section 9: A copy of this capital project ordinance shall be entered into the Governing Board's meeting minutes, and within five days after adoption, copies shall be filed with the Finance Officer, Budget Officer, and in the Office of the Town Clerk for direction in carrying out this project.

Amended this 4th day of May 2020

(Seal)




William D. Feather, Mayor

Attest:


Aubrey Smith, Town Clerk

RESOLUTION NO. 2020-06

RESOLUTION TO ADOPT A TITLE VI POLICY FOR THE TOWN OF GRANITE QUARRY TO PROHIBIT DISCRIMINATION IN PROGRAMS AND SERVICES AND IN ACTIVITIES RECEIVING FEDERAL FINANCIAL ASSISTANCE

WHEREAS, in 1964, Congress enacted the Civil Rights Act of 1964, which included that section labeled Title VI which prohibits discrimination in any activity which is financed by federal funds or receives federal financial assistance; and

WHEREAS, since the adoption of Title VI, additional federal regulations and court decisions have further refined the definition of "federal financial assistance" and what entities are affected and controlled by Title VI; and

WHEREAS, the Town of Granite Quarry has no formal policy in place for defining and preventing discrimination in the activities and for the entities Title VI affects; and

WHEREAS, the interpretation and application are not intuitive or readily understood, requiring an understanding of what "federal financial assistance" might be in any particular situation and what persons or entities must comply with Title VI; and

WHEREAS, a policy and procedure for reporting violations will provide guidelines for the Town, Town Departments and private persons and companies doing business with the Town and receiving federal financial assistance.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Granite Quarry that the attached "Title VI Policy" is hereby adopted as the official policy of the Town of Granite Quarry for applying, reporting and enforcing Title VI of the Civil Rights Act of 1964.

IT IS FURTHER RESOLVED that the Town Manager is authorized to approve this policy on a yearly basis if no changes are made to it.

Adopted this 4th day of May, 2020.


William D. Feather, Mayor

ATTEST:


Aubrey Smith, Town Clerk





2020-06

Title VI Nondiscrimination Policy Statement

It is the policy of the Town of Granite Quarry to ensure that no person shall, on the ground of race, color, national origin, limited English Proficiency, income-level, sex, sexual orientation, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Town of Granite Quarry program or activity, including, where applicable, religion, as provided by Title VI of the Civil Rights Act of 1964 and other pertinent nondiscrimination authorities.

The following practices are hereby prohibited throughout the Town of Granite Quarry to comply, at a minimum, with Title VI and related requirements:

- Denying to an individual any standard service, financial aid, or other program benefit without good cause;
- Providing any service, financial aid, or other benefit to a person which is distinct in quantity or quality, or is provided in a different manner, from that provided to others under the program;
- Subjecting a person to segregation or separate treatment in any part of a program;
- Restrictions in the enjoyment of any advantages, privileges, or other benefits enjoyed by others;
- Methods of administration which, directly or through contractual relationships, would defeat or substantially impair the accomplishment of effective nondiscrimination;
- Different standards, criteria, or other requirements for admission, enrollment, or participation in planning, advisory, contractual or other integral activities;
- Acts of intimidation or retaliation, including threatening, coercing, or discrimination against any individual for the purpose of interfering with any right or privilege secured by any pertinent nondiscrimination law, or because s/he has made a complaint, testified, assisted, or participated in any manner in an investigation, proceeding, or hearing;
- Discrimination in any employment resulting from a program, a primary objective of which is to provide employment.

Proclamation

**NATIONAL POLICE WEEK MAY 10-16, 2020
AND PEACE OFFICERS' MEMORIAL DAY MAY 15, 2020**

Whereas: the Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police week; and

Whereas: the members of the Granite Quarry – Faith Joint Police Authority play an essential role in safeguarding the rights and freedoms of our community; and

Whereas: it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our Granite Quarry – Faith Joint Police Authority recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

Whereas: the officers of the Granite Quarry – Faith Joint Police Authority unceasingly provide a vital public service.

Therefore: I, William D. Feather, Mayor of the Town of Granite Quarry, North Carolina, do recognize the week of May 10-16, 2020, as “**National Police Week**” and further recognize May 15th as **Peace Officers' Memorial Day** in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty.

Proclaimed this the 4th day of May 2020.


William D. Feather, Mayor

Attest:

Aubrey Smith, Town Clerk



Proclamation

MUNICIPAL CLERKS WEEK MAY 3-9, 2020

- Whereas:** The Office of the Municipal Clerk, a time honored and vital part of local government, exists throughout the world; and
- Whereas:** The Office of the Municipal Clerk is the oldest among public servants; and
- Whereas:** The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels; and
- Whereas:** Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and
- Whereas:** The Municipal Clerk serves as the information center on functions of local government and community; and
- Whereas:** Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops, and the annual meetings of their state, provincial, county, and international professional organizations.
- Whereas:** It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.
- Therefore:** I, William D. Feather, Mayor of the Town of Granite Quarry, North Carolina, do recognize the week of May 3-9, 2020 as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Aubrey Smith, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Proclaimed this the 4th day of May 2020.


William D. Feather, Mayor

ATTEST:

Aubrey Smith, Town Clerk

